

To :
HOUSING & DEVELOPMENT BOARD
PROPERTIES & LAND GROUP
ATRIUM 3RD STOREY HDB HUB
480 LORONG 6 TOA PAYOH
SINGAPORE 310480

(Transferor Copy)

DECLARATION AND UNDERTAKING

Address of premises to be sold/ transferred: _____ (“premises”)

I/We, **(Please list names & IDs of all transferors including ALL existing owners)** (“Transferor”) hereby DECLARE and CONFIRM that

- a. There are no unauthorised occupiers on the premises;
- b. I/We have not at anytime during the period of occupancy/ ownership carried out any alteration and/or addition works to the premises without your prior written approval;
- c. I/We have rectified all damages caused to the premises and shall remove all alteration and addition works, both authorised and unauthorized when directed by HDB to do so;
- d. I/We have not assigned/sell/ transfer the premises or any part thereof to any party without seeking your prior written approval;
- e. I/We have maintained and preserved the premises and every part thereof and all fixtures and fittings therein in a good and tenantable repair and condition;

2 I / We hereby further AGREE and UNDERTAKE to indemnify HDB and keep HDB fully indemnified from and against any and all claims, demands, actions and proceedings, which may be brought against HDB and all damages, costs, expenses, losses and other liabilities whatsoever including legal costs which HDB may suffer or incur in the event of error, omission, mis-statement or misrepresentation as of determined by HDB in its absolute discretion of any of the representations/ statements in paragraph 1 hereof and for any breach of the Agreement for Lease, Lease and/or Memorandum of Lease, defects and/or unauthorized alteration and additions works subsequently found on the premises, whether before, upon or after completion and to rectify the same, without prejudice to any other rights of the HDB including the right (which I/we hereby acknowledge) to cancel the application to sell/transfer and if approval is granted, to revoke such approval.

3 HDB’s approval to the application to sell/transfer, if given, shall not in any way prejudice, or be deemed or construed to be a waiver of any of HDB’s rights or remedies of any breach of the terms of the Agreement for Lease, Lease and Memorandum of Lease.

Dated this ___ day ___ of ____

Signed by ALL the Owners/ Transferor : _____

Name : _____

I/C : _____

Company Stamp
(for Companies only) : _____

Signed by Witness : _____

Name : _____

I/C : _____

TO:

(Transferee Copy)

HOUSING & DEVELOPMENT BOARD
PROPERTIES & LAND GROUP
ATRIUM 3RD STOREY, HDB HUB
480 LORONG 6 TOA PAYOH
SINGAPORE 310480

DECLARATION AND UNDERTAKING

Address of premises to be taken over: _____ (“premises”)

1 I/We, **(Please list names & IDs of all Transferees including existing owners (if any))** (“Transferee”) hereby DECLARE that I / we have inspected the premises and also DECLARE/ UNDERTAKE that

- a. There are no unauthorised occupiers on the premises;
- b. **(Please list names & IDs of all Transferors)** [“Existing Owners(s)”] has not given possession of the premises to me/us prior to your written approval for the resale/ transfer;
- c. I/We wish to retain the alteration and addition works to the premises carried out by _____ [“Existing Owners(s)”].
- d. I/We shall submit to HDB for prior approval, all alteration and addition works to be retained/carried out in the said premises.
- e. I/We shall not commence any alteration and addition works to the premises without obtaining HDB’s prior written approval. In the event that I/we breach this condition, or if HDB prior approval's is not granted, I/we shall immediately demolish and remove the said alteration and addition works and re-instate the premises to its original state and condition at my/our own expense;

2 I / We hereby further AGREE and UNDERTAKE to indemnify HDB and keep HDB fully indemnified from and against any and all claims, demands, actions, proceedings, which may be brought against HDB and all damages, costs, expenses, losses and all other liabilities whatsoever, including legal costs which HDB may suffer or incur in the event of error, omission, mis-statement or misrepresentation as of determined by HDB in its absolute discretion of any of the representations/ statements in paragraph 1 hereof and for any breach of the Agreement for Lease, Lease and/or Memorandum of Lease, defects and/or unauthorized alteration and additions works subsequently found on the premises, whether before, upon or after completion and to rectify the same, without prejudice to any other rights of the HDB including the right (which I/we hereby acknowledge) to cancel the application to sell/transfer and if approval is granted, to revoke such approval.

Dated this ___ day ___ of _____

Signed by ALL the Transferees : _____

Name : _____

I/C : _____

Company Stamp
(for Companies only) : _____

Signed by Witness : _____

Name : _____

I/C : _____