

Viewing Tax Invoice

1) Go to www.hdb.gov.sg and click on “e-Services”.

The screenshot shows the HDB website homepage. The navigation menu at the top includes 'About Us', 'Residential', 'Community', 'Business', 'Car Parks', and 'e-Services'. The 'e-Services' link is highlighted with a red box. Below the navigation is a search bar with the text 'Search our website' and a 'Search' button. The main content area features a large banner for 'Housing grants available to help couples and families buy a BTO or resale flat'. Below the banner is a 'Read more' button. At the bottom, there is a row of service categories: 'Buying a flat', 'Selling your flat', 'Living', 'Community', 'Parking', and 'e-Services'. The 'e-Services' category is highlighted with a red box.

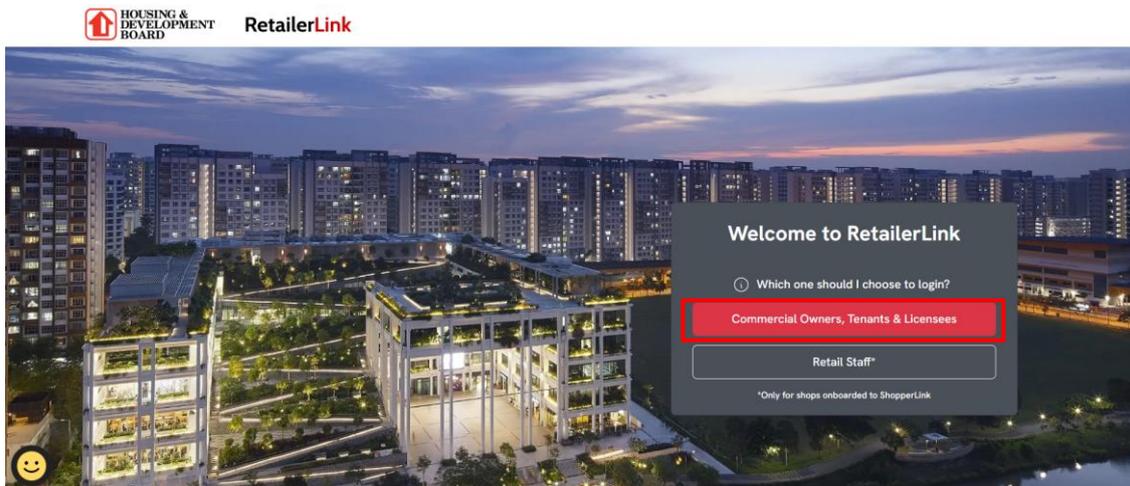
2) Click on “Business”.

The screenshot shows the HDB website homepage with the 'e-Services' dropdown menu open. The 'Business' link is highlighted with a red box. The main content area features a large banner for 'and families buy a BTO or resale flat'. Below the banner is a 'Read more' button. At the bottom, there is a row of service categories: 'Buying a flat', 'Selling your flat', 'Living', 'Community', 'Parking', and 'e-Services'. The 'e-Services' category is highlighted with a red box.

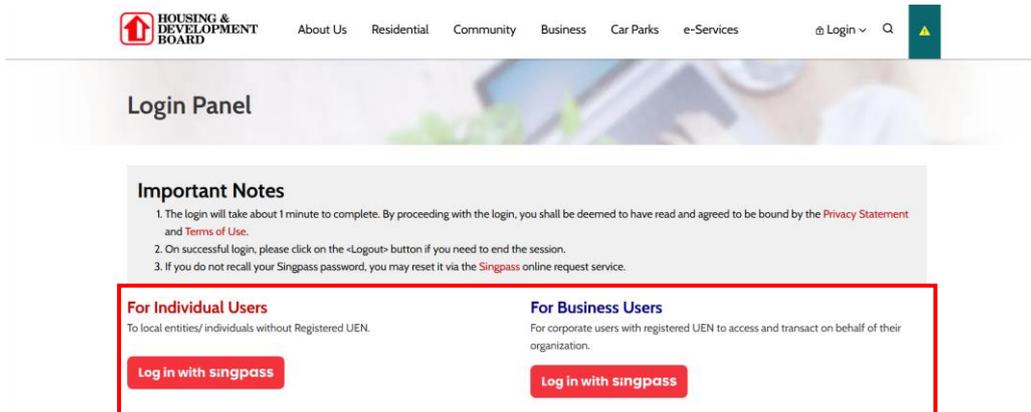
3) Scroll down the list of e-Services and click on “RetailerLink”.

tenant of an HDB commercial property.		
Renew Tenancy or Licence for HDB Commercial Properties Renew tenancy or licence for your HDB commercial property.	20 mins	Varies
RetailerLink This e-Service lets you access a range of services for your HDB commercial property.	N/A	N/A
Change Company Name for HDB Commercial Tenants Notify HDB on changes to your company name, as a tenant of a commercial property.	N/A	N/A
Apply for Notice of Alteration (NOA) for HDB Commercial Properties Apply and retrieve the NOA for your HDB commercial unit's renovation works.	N/A	N/A

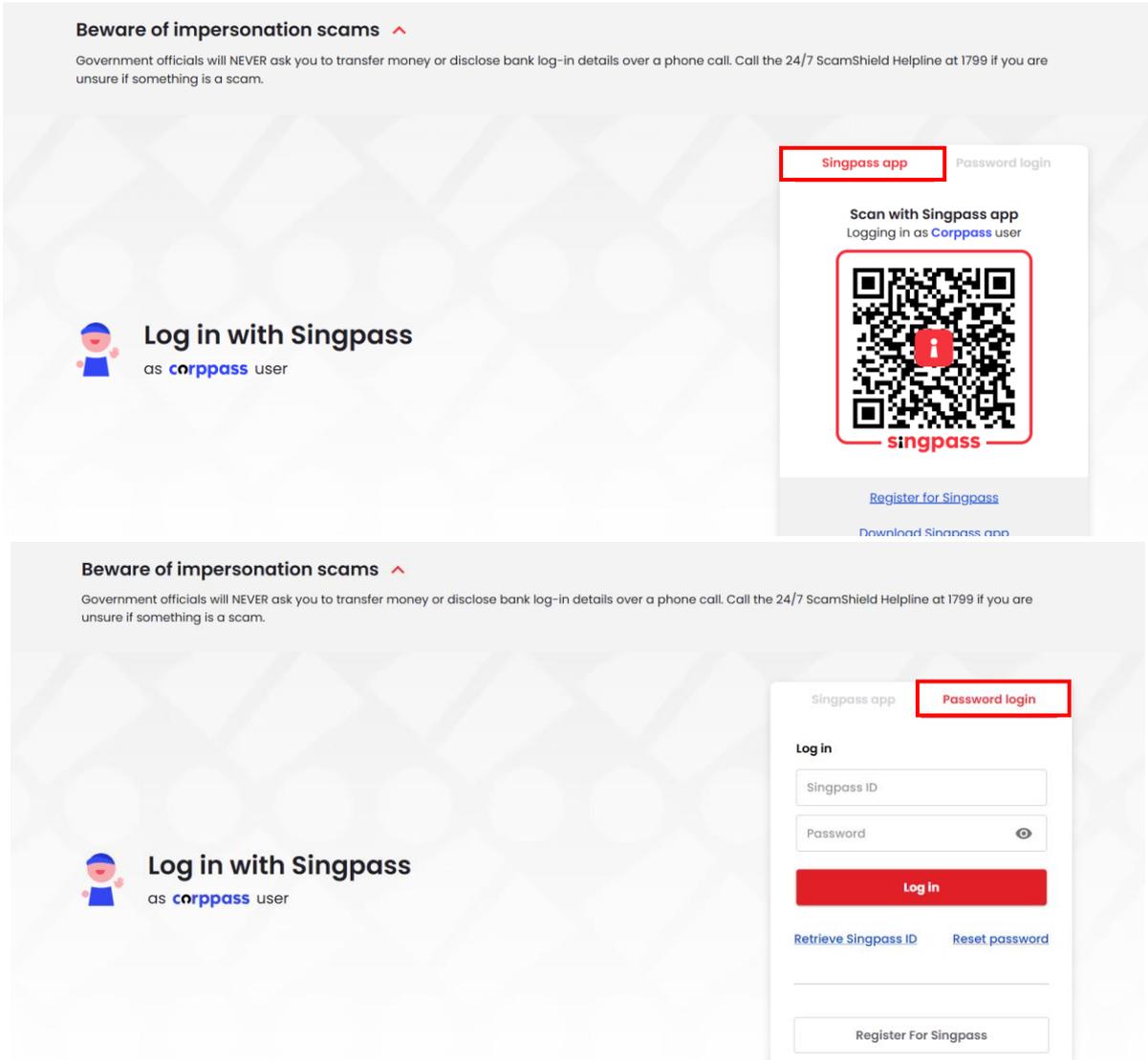
4) Click on “Commercial Owners, Tenants & Licensees”.



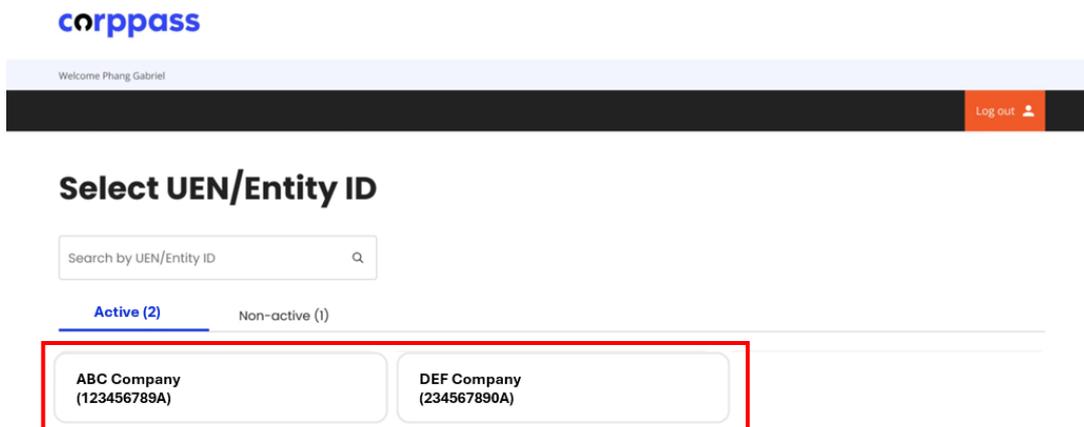
5) Select the appropriate Singpass login for your commercial premises.



6) Scan the QR code with your Singpass mobile app to log in. Alternatively, you may click “**Password login**” to enter your Singpass ID and Password manually. Click “**Log in**” once done.

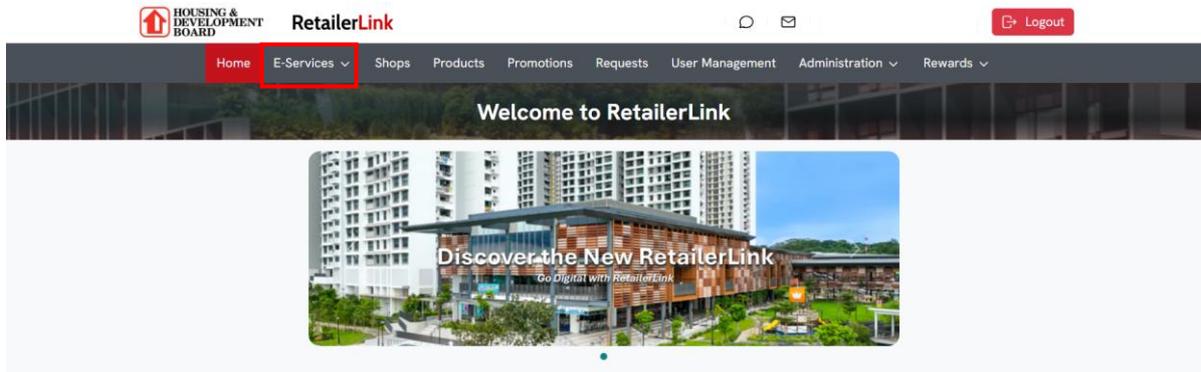


7) Select **UEN/Entity ID** (if applicable).

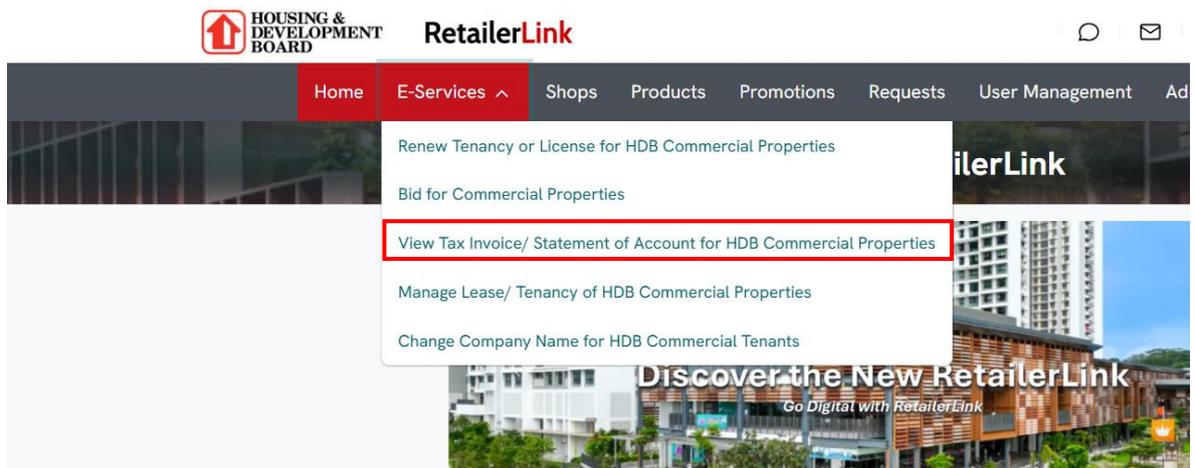


View Consolidated Tax Invoice

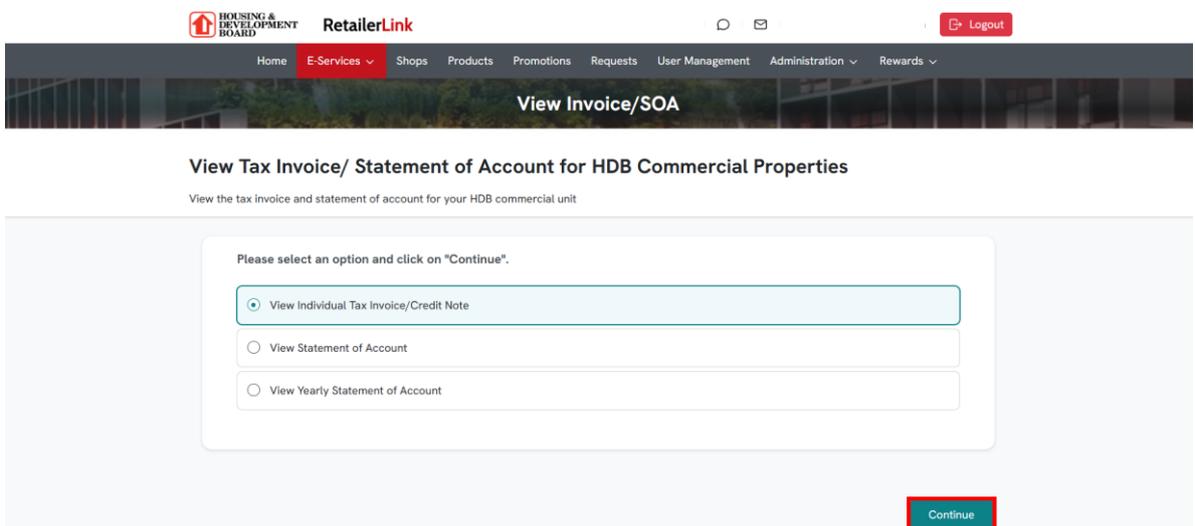
1) Click on “E-Services”



2) Click on “View Tax Invoice/Statement of Account for HDB Commercial Properties”



3) Select “View Individual Tax Invoice/Credit Note” and click “Continue”.



4) Select “View/Print Consolidated Tax Invoice”

(Note : you will not be able to click on/select the individual addresses under this option).

The screenshot shows the RetailerLink interface. At the top, there is a navigation bar with the Housing & Development Board logo and the RetailerLink name. Below the navigation bar, the page title is "View Invoice/SOA". The main content area is titled "View Individual Tax Invoice/Credit Note". Underneath, there is a section titled "Individual Tax Invoice/Credit Note" with a brief description: "This e-service allows you to view the details of your rental transactions and tax invoice/credit note." A button labeled "View/Print Consolidated Tax Invoice" is highlighted with a red box. Below this, there are two radio button options for selecting an address: "Bik 123, ABC ROAD, #01-01, SINGAPORE 012123" and "Bik 345, DEF ROAD, #01-01, SINGAPORE 234345".

5) Select “Month From” and “Month To” and Click “Generate”.

The screenshot shows the RetailerLink interface. At the top, there is a navigation bar with the Housing & Development Board logo and the RetailerLink name. Below the navigation bar, the page title is "View Invoice/SOA". The main content area is titled "View Consolidated Tax Invoice". Underneath, there is a section titled "Consolidated Tax Invoice" with two dropdown menus: "Month From" and "Month To". The "Month From" dropdown is set to "11/2024" and the "Month To" dropdown is set to "12/2024". Both dropdowns are highlighted with red boxes. Below the dropdowns, there is a "Note" section with two points: "1. Billing period is from 9th of the preceding month to 8th of the current month." and "2. Please [write to us](#) for the retrieval of invoices from Nov 2021 to Oct 2022." At the bottom of the page, there is a "Generate" button highlighted with a red box and a "Back" link.

6) Please wait for a few seconds for the tax invoice to be consolidated.

Once displayed, click on “**View**” to view the invoice.

View Consolidated Tax Invoice

Consolidated Tax Invoice

Month From
11/2024

Month To
12/2024

Note:
1. Billing period is from 9th of the preceding month to 8th of the current month.
2. Please [write to us](#) for the retrieval of invoices from Nov 2021 to Oct 2022.

View Consolidated Tax Invoice

Invoice Number	Date	Action
1. 12/2024/L12345678	Dec 2024	View
2. 11/2024/L12345678	Nov 2024	View

7) View your consolidated tax invoice here.



TAX INVOICE

INVOICE NUMBER 12/2024/L12345678

DATE OF ISSUE DEC 2024

BILLED TO
JOHN TAN AH TEE
BLK 1, ABC ROAD,
#01-01
Singapore 0123123

PROPERTIES AND LAND GROUP
ATRIUM 3RD STOREY,
HDB HUB, 480 LORONG 6 TOA
PAYOH
SINGAPORE 310480
TEL NO: 1800-8663073
FEEDBACK AT:
[HTTPS://HDB.GOV.SG/FEEDBACK](https://hdb.gov.sg/feedback)
GST REG NO: AM-99000000-1

DESCRIPTION	AMOUNT (SGD)	GST (SGD)	TOTAL (SGD)
BLK 123, ABC ROAD #01-01 Rent for 01 Dec to 31 Dec 24	3,000.00	270.00 (9%)	3270.00
BLK 234, DEF ROAD #01-01 Rent for 01 Dec to 31 Dec 24	1,800.00	162.00 (9%)	1962.00
	4,800.00	432.00 (9%)	5232.00

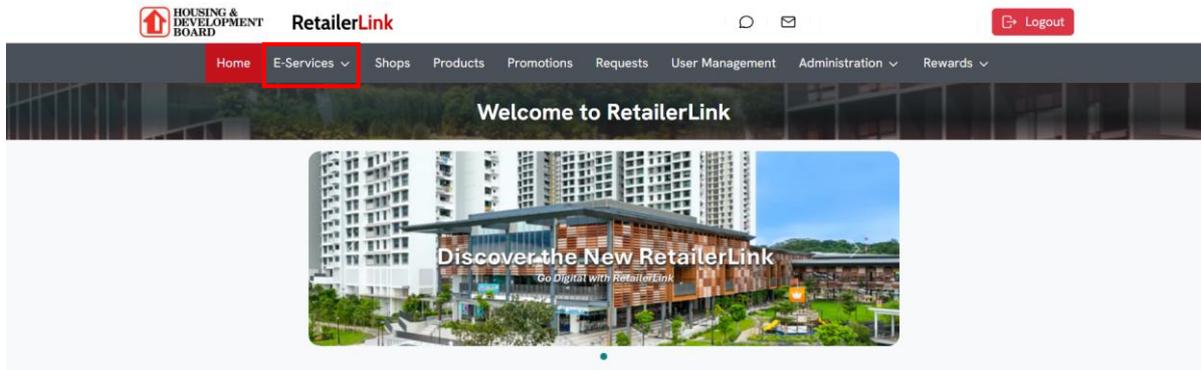
Notes

Late Payment Charge

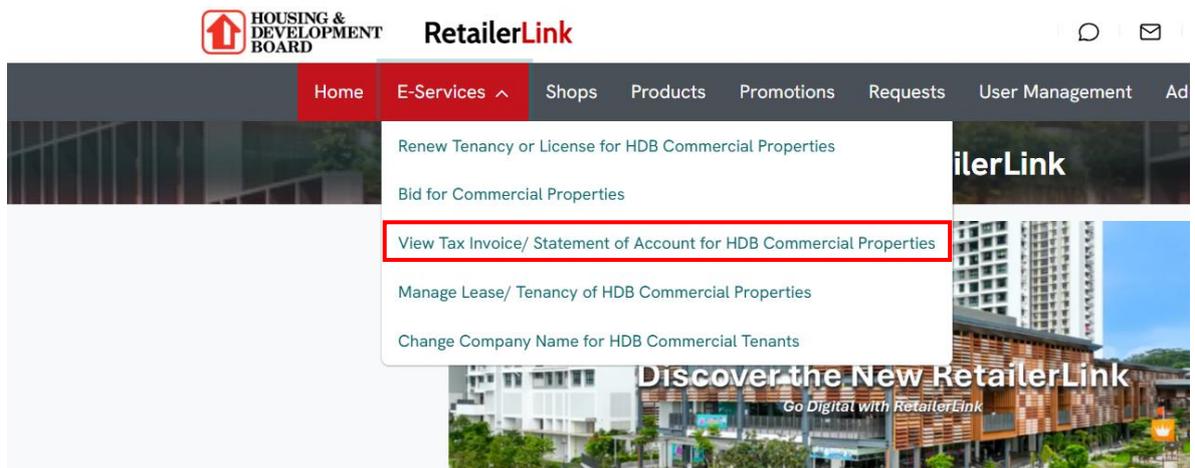
HDB is entitled to impose late payment penalties pursuant to the Housing and Development (Penalties for Late Payment) Rules if any outstanding payment (e.g. rent, S&CC, licence fees, etc) is not settled within the stipulated period. Under the Rules, HDB may in its discretion, use payments received to offset the late payment penalties first before settling the outstanding payments.

Viewing Individual Tax Invoice

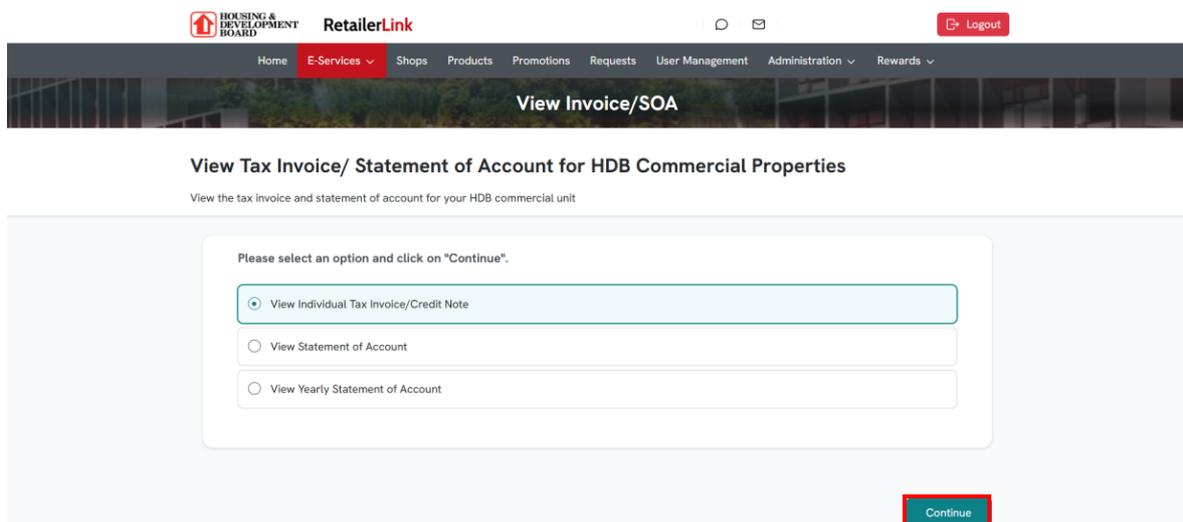
1) Click on “E-Services”



2) Click on “View Tax Invoice/Statement of Account for HDB Commercial Properties”



3) Select “View Individual Tax Invoice/Credit Note” and click “Continue”.



4) Select the address you wish to view the tax invoice and click “Continue”.

HOUSING & DEVELOPMENT BOARD **RetailerLink** Logout

Home **E-Services** Shops Products Promotions Requests User Management Administration Rewards

View Invoice/SOA

View Individual Tax Invoice/Credit Note

Individual Tax Invoice/Credit Note

This e-service allows you to view the details of your rental transactions and tax invoice/credit note.

[View/Print Consolidated Tax Invoice](#)

Blk 123, ABC ROAD, #01-01, SINGAPORE 012123

Blk 345, DEF ROAD, #01-01, SINGAPORE 234345

[< Back](#) [Continue](#)

5) Select “Month From” and “Month To” and Click “Generate”.

Home **E-Services** Shops Products Promotions Requests User Management Administration Rewards

View Invoice/SOA

View Individual Tax Invoice/Credit Note

Individual Tax Invoice/Credit Note

This e-service allows you to view the details of your rental transactions and tax invoice/credit note.

[View/Print Consolidated Tax Invoice](#)

Property Address
BLK 123 ABC ROAD, #01-01 SINGAPORE 012123

Month From

Month To

Note:
1. Billing period is from 9th of the preceding month to 8th of the current month.
2. Please [write to us](#) for the retrieval of invoices from Nov 2021 to Oct 2022.

[< Back](#) [Generate](#)

6) Please wait for a few seconds for the tax invoice to be generated.

Once displayed, click on “**View**” to view the invoice.

View Invoice/SOA

View Individual Tax Invoice/Credit Note

Individual Tax Invoice/Credit Note

Property Address

BLK 123 ABC ROAD, #01-01 SINGAPORE 0123123

Month From

11/2024

Month To

12/2024

Note:

1. Billing period is from 9th of the preceding month to 8th of the current month.
2. Please [write to us](#) for the retrieval of invoices from Nov 2021 to Oct 2022.

View Individual Tax Invoice/Credit Note

Invoice / Credit Note Number	Date	Action
1. 12/2024/123456789A/01	01 Dec 2024	View 
2. 11/2024/123456789A/01	01 Nov 2024	View 

[Back](#) [Generate](#)

7) View your individual tax invoice here.



HOUSING &
DEVELOPMENT
BOARD

TAX INVOICE

INVOICE NUMBER 12/2024/123456789A/01

DATE OF ISSUE DEC 2024

BILLED TO
JOHN TAN AH TEE
BLK 1, ABC ROAD,
#01-01
Singapore 0123123

PROPERTIES AND LAND GROUP
ATRIUM 3RD STOREY,
HDB HUB, 480 LORONG 6 TOA
PAYOH
SINGAPORE 310480
TEL NO: 1800-8663073
FEEDBACK AT:
[HTTPS://HDB.GOV.SG/EFEEDBACK](https://hdb.gov.sg/efeedback)
GST REG NO: AM-99000000-1

PROPERTY ADDRESS
Blk 123 ABC ROAD,
#01-01
SINGAPORE 012123

DESCRIPTION	AMOUNT (SGD)	GST (SGD)	TOTAL (SGD)
BLK 123, ABC ROAD #01-01 Rent for 01 Dec to 31 Dec 24	3,000.00	270.00 (9%)	3270.00
	3,000.00	270.00 (9%)	3270.00

Notes

Late Payment Charge

HDB is entitled to impose late payment penalties pursuant to the Housing and Development (Penalties for Late Payment) Rules if any outstanding payment (e.g. rent, S&CC, licence fees, etc) is not settled within the stipulated period. Under the Rules, HDB may in its discretion, use payments received to offset the late payment penalties first before settling the outstanding payments.