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Date : 15 April 2009

President, Institution of Engineers, Singapore (IES)
President, Association of Consulting Engineers, Singapore (ACES)
Registrar, Professional Engineers Board, Singapore

Dear Sir/ Madam

CIRCULAR TO PROFESSIONAL INSTITUTES

FURTHER RELAXATION TO BUILDING PLAN SUBMISSION FOR HDB PROPERTIES

1. Further to our circular dated 31 Jan 08, we have further reviewed and relaxed the requirements for submissions to HDB properties.
2. Civil and Structural Building plan submission to HDBCS are not required for following works:
 - i. Demolition works on Independent Structures
 - ii Lift Cladding Specialist Works
 - iii Standalone Electrical Substation (ESS)
3. As the above works are independent in nature and does not affect HDB's existing buildings, Qualified Person (QP) can submit building plans directly to all relevant authorities. The effective date for this relaxation is from 1 May 09 and onwards.
4. For on-going projects submitted to HDB before 1 May 09, Qualified Persons shall complete the building plan submission process.
5. For easy reference, the following information are updated in the attached appendix

Appendix - Revised list of projects requiring building plan submission to HDB or

QP may refer to our HDB website: hdb.gov.sg → Business
→ Technical Submissions by Engineers/Architects

6. Please convey the contents of this circular to the relevant members of your organisation.
7. For clarification, please call Senior Executive Engineer Neo Lay Hong at 64903106.

Thank you.

Yours faithfully

(This is an electronic mail, no signature is required)

LARRY CHENG
DEPUTY DIRECTOR
BUILDING QUALITY DEPARTMENT
HOUSING & DEVELOPMENT BOARD

LIST OF PROJECTS REQUIRING BUILDING PLAN SUBMISSION TO HDB(TECHNICAL RESOURCE UNITS)

Type of projects	HDBARCH	HDBCS	HDBEME
1. New development (Public Housing- BTO/ SERS)	YES	YES	YES
2. Upgrading Programmes MUP/ LUP/ IUP/ IUP+/ RUP/ HUP	YES (except for HUP)	YES	YES
i. Lift Cladding Specialist Works	Not Applicable	NO (for approved standard lift cladding details Arch & Structural only).	NO
3. Addition and Alteration works	NO	NO*	NO
i. Town Council works e.g. linkways, BFA		(For independently supported structures only)	
ii. A&A to void deck	NO	NO*	NO
iii. A&A to Commercial and Industrial Properties	NO	YES	NO
iv. Outdoor Refreshment Area	NO	NO* (For independently supported structures only)	NO
v. Installation/Replacement of full height windows or 3/4 height windows or safety barrier(railings) in residential flats by lessees	NO	NO	NO
4. Standalone/Extension to existing substation	NO	NO* (For independently supported structures only)	NO
5. Demolition Works on Independent Structures	NO	NO (For complete demolition of the buildings only)	NO

Exception:-

*Where works involves additional loading or hacking of structural elements, structural building plan submission shall be made to HDBCS.

Notes:

MUP	- Main Upgrading Programme
LUP	- Lift Upgrading Programme
IUP	- Interim Upgrading Programme
IUP+	- Interim Upgrading Programme Plus
RUP	- Rental Upgrading Programme
HUP	- Hawker Upgrading Programme

HDB Corenet e-Submission Inbox:

HDBARCH	- Architectural Building Plan Submission
HDBCS	- Civil and Structural Building Plan Submission
HDBEME	- Electrical and Mechanical Building Plan Submission